

August 29, 2022

NOTICE
AIRCRAFT CUSTOMS & LANDING FEE BILLING AND PAYMENTS

Dear Dallas Love Field Aircraft Community:

On January 1, 2016, Dallas Love Field (KDAL) transitioned to using PlanePass™ for customs fees, and on January 1, 2019 for general aviation and non-signatory commercial landing fees. PlanePass™ is a purpose-built aircraft billing solution from Vector Airport Systems (Vector) for billing and accounts receivable management. Accompanying this notice is the official “Authorization to Bill” letter. Payments for customs fees and landing fees made at the Airport or to the Airport will not be accepted.

“Landing fees” is a commonly used term that refers to aircraft operating fees. **“Landing fees” for KDAL are currently charged using the time of departure while customs fees use time of arrival.** Vector will assess and bill fees in accordance with the Airport’s established landing fees located at: <https://www.dallas-lovefield.com/airport-info/general-aviation/landing-fees>.

Please note these important fee distinctions:

- 1) Landing fees are calculated using the aircraft’s FAA certified MLW
- 2) Customs fees are calculated using the aircraft’s FAA certified MTOW
- 3) Customs activities are charged both a customs fee (arrival) and a landing fee (departure).

Vector will issue invoices no later than the 11th business day of the following month for the previous month’s activities to the **aircraft’s operator or management company**.

For more information on making payments and to update your billing contact information,

please visit Vector’s self-service portal at <https://payment.planepass.com>. If you need to contact Vector, please use billing@vector-us.com or call 1-888-588-0028 x700 or opt 01.

Vector has an in-house, US based customer service staff who are always available Monday through Friday, 9am EST to 5pm EST, excluding most US federal holidays, the Friday after US Thanksgiving and Christmas Eve.

If you have any questions regarding this notice, please reach out to Tonyan Geans, Senior Accountant, at Tonyan.Geans@dallas.gov or at 214-671-0812.

Sincerely,



Mark Duebner
Director, Department of Aviation
City of Dallas