



Dallas Airport System

CITY OF DALLAS

DALLAS AIRPORT SYSTEM

REQUEST FOR QUALIFICATIONS (RFQ)

DALLAS AIRPORT SYSTEM PRE-QUALIFIED ARCHITECTURAL AND ENGINEERING
CONSULTING SERVICES

SOLICITATION NUMBER: **CIZ24-AVI-3088**

ADVERTISEMENT DATES

Wednesdays: June 12, 2024, June 19, 2024, June 26, 2024, July 3, 2024, and July 10, 2024

PRE-QUALIFICATIONS MEETING

Tuesday, June 25, 2024, at 1:00 p.m.

FLIGHT DECK-ALPHA ROOM-LOVE FIELD AIRPORT

QUESTIONS & CLARIFICATION DEADLINE

Friday, July 12, 2024, at 1:00 p.m.

RESPONSE SUBMISSION DATE AND TIME

Friday, July 22, 2024, at 1:00 p.m.

PROJECT MANAGER

Sunday Odiyeye, P.E.

Engineer II

SOLICITATION CONTACT

Trina Enejor

Senior Grants/Contract Compliance Specialist

GENERAL INFORMATION

City of Dallas (COD or City), Department of Aviation, Capital Development Program is seeking multiple highly qualified Architecture and Engineering (A/E) firms for consulting services in design of new construction, renovations, major maintenance, as well as other various airport related and specialized projects requiring specialty services for Dallas Airport System's (DAS) three facilities: Dallas Love Field (DAL), Dallas Executive Airport (RBD), City of Dallas Vertiport (49T), and any Dallas Airport Systems properties.

OBJECTIVE

This Request for Qualifications (RFQ) is intended for use in establishing a short list of pre-qualified consultants for complex DAS related projects for the next two years. Complex projects are defined as any projects that are over \$250,000 in design costs and require extensive skills, capabilities, and expertise. These future projects may be locally and/or grant funded.

Included in this RFQ is a general scope of work indicating the short list for categories for which consultants should identify and respond with qualifications. As DAS develops a Scope of Work for specific future projects, a Requests for Proposal (RFP) will be issued to consultants included in the relevant category of the pre-qualified list.

Responding firms may apply for inclusion on the pre-qualified list as a sole practitioner or as a member of a team. City of Dallas-Dallas Airport System (DAS) expects consultants added to the pre-qualified list to be experienced, technically proficient, and showing a strong track record in coordination with complex stakeholder and regulatory groups.

Firms will not be considered unless the following qualifications are met along with other criteria as specified in this RFQ:

- Sole practitioners or principals of firms must be licensed by the Texas Board of Engineers or Texas Board of Architectural Examiners.

City of Dallas Minority and Women Owned Business Enterprise M/WBE requirements are detailed in Section 8. Each Request for Proposal will provide the M/WBE goal for each project.

SCHEDULE OF SELECTION PROCESS

The following schedule has been established for this solicitation process. The City reserves the right to modify the schedule during the solicitation process. The solicitation is found on the City of Dallas Office of Procurement Services (OPS) Bonfire website:

<https://dallascityhall.bonfirehub.com/opportunities>

All future addendums are found on the City of Dallas Office of Procurement Services (OPS) Bonfire website: <https://dallascityhall.bonfirehub.com/opportunities>

The Pre-Qualifications Meeting is hosted in person at DAL, Alpha Room.

EVENT	DATE AND TIME
Date RFQ Published Dallas Morning News, DAL Social Media platforms, and City of Dallas Office of Procurement Services Bonfire	June 12, 2024 June 19,2024 June 26, 2024 July 3, 2024 July 10, 2024
Pre-Qualifications Meeting	June 25, 2024, at 1:00 p.m.
Questions and Clarifications Deadline	July 12, 2024, at 1:00 p.m.
Statement of Qualifications Submittal Due to City of Dallas Office of Procurement Services Bonfire site.	July 22, 2024, at 1:00 p.m.

DUE DATE & CONTACT

Statements of Qualifications shall be submitted to the City of Dallas, Office of Procurement Services, Bonfire July 22, 2024, at 1:00 p.m. Vendors are encouraged to upload all required Qualification documents one day prior to the due date.

Questions about provisions of these documents are to be submitted in Bonfire by 1:00 p.m. on July 12, 2024. Written questions, interpretations, or clarifications about the meaning of the solicitation documents shall only be submitted via Bonfire. The subject line must include the title of the question.

Designers are encouraged to attend the Pre-Qualifications meeting. City staff will discuss the scope of work, general contract issues, and respond to questions from the attendees. As City staff will not be available to respond to individual inquiries regarding the procurement outside of this Pre-Qualifications meeting, it is strongly recommended that interested firms send a representative to the Pre-Qualifications meeting. No site visit is scheduled. Future site visits may be scheduled for Request for Proposals.

All clarifications and answers to questions will be addressed in writing and posted as an addendum to the RFQ and therefore, interested parties should frequently check the Bonfire site.

Oral statement(s) regarding the meaning or intent of the RFQ by any person other than the listed Buyer are unauthorized and invalid. **NO QUESTIONS WILL BE RECEIVED AFTER SAID DEADLINE.**